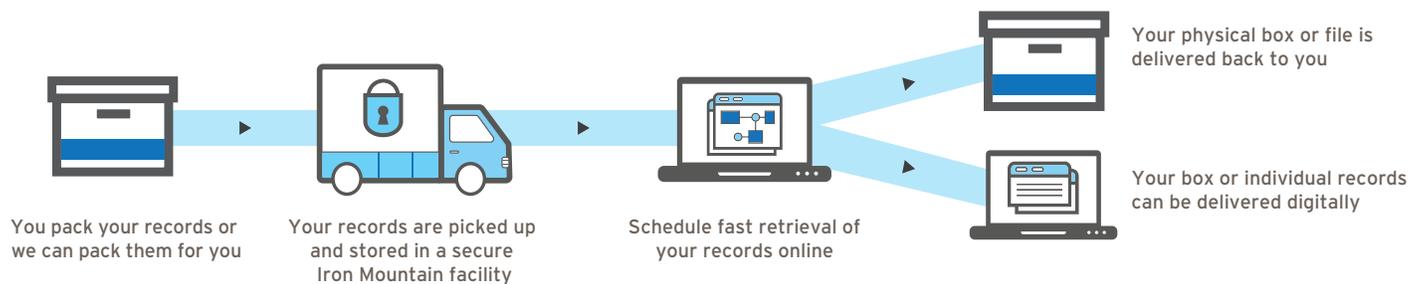


# RECORDS STORAGE

## HOW IT WORKS FOR YOUR SMALL BUSINESS

Get your office space back and never visit a self-storage facility, storage closet, or dingy basement again. With Iron Mountain® Records Storage services for small business, you get a simple, secure way to store and retrieve your paper documents.



### IT'S SIMPLE

For over 60 years, thousands of businesses have trusted Iron Mountain to safeguard their information and free up their office or self-storage space. Here's why:

#### CONVENIENT RECORDS STORAGE

Securely store your records and business items locally. No more hassles with packing and hauling boxes to a storage unit or trying to find a box in a packed basement.

#### OFFSITE DOESN'T MEAN OFFLINE

Iron Mountain Connect™ is a secure online hub that helps you manage your program. Use this tool to find the records you need fast with our innovative search technology; place an order to retrieve records; request a records pickup; and order supplies.

#### RIGHT SIZE YOUR SERVICE

Whether you're looking to store just a few boxes or an entire warehouse, there is an affordable package that can fit your business and grow alongside it.

## WE PROTECT WHAT YOU VALUE MOST™

800.899.IRON | IRONMOUNTAIN.COM



#### ABOUT IRON MOUNTAIN

Iron Mountain Incorporated (NYSE: IRM), founded in 1951, is the global leader for storage and information management services. Trusted by more than 220,000 organizations around the world, and with a real estate network of more than 85 million square feet across more than 1,400 facilities in over 50 countries, Iron Mountain stores and protects billions of information assets, including critical business information, highly sensitive data, and cultural and historical artifacts. Providing solutions that include secure storage, information management, digital transformation, secure destruction, as well as data centers, art storage and logistics, and cloud services, Iron Mountain helps organizations to lower cost and risk, comply with regulations, recover from disaster, and enable a more digital way of working. Visit [www.ironmountain.com](http://www.ironmountain.com) for more information.

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